



Baptism Parents Information and Tracking Sheet

Baptisms will not be scheduled until ALL items and paperwork are complete.

___ Submit completed **Baptism Registration** form to the Parish Office along with:

- an original **Birth Certificate** for the child – a copy will be made
- Administrative payment

___ Submit completed '**Godparent Certification Form (s)** included in folder

___ Submit proof of all Sacrament for both Godparents – they can request an updated Baptismal Certificate with notations from their church of Baptism. This should include all sacraments.

Baptism Class Attendance Requirements – For Parents and Godparents

In person class attendance will be signed by Father – so please bring this sheet!!

Online class dates/times will need to be written down as they will be verified with Father.

In-Person Baptism classes on the **1st Saturday** of the month at 6:15pm only when there are enough families registered. Please check with the Parish Office before attending.

Zoom Classes are offered on multiple days and times during the week. The schedule of the Zoom classes can be found on our website www.saintlukecatholic.org, under calendar. When you decide on a class date and time, email parishoffice@saintlukecatholic.org the class information and **Baptism Zoom Class** as the subject. You will be send the link for the Zoom class.

Parent Classes are offered from September - May the 1st and 2nd Sunday of each month following the Family Mass. This schedule can also be found on our calendar.

___ Schedule Baptism Preparation Class I:	Date: _____
___ Schedule Baptism Preparation Class II:	Date: _____
___ Schedule Baptism Preparation Class III:	Date: _____
___ Schedule Baptism Preparation Class IV:	Date: _____
___ Schedule Baptism Preparation Class V:	Date: _____
___ Schedule Presentation of Child	Date: _____

Baptism Classes:

Bring your other children if you wish – as our courtesy, no need to look for a babysitter

Feed your children right before coming so that they are content

Dress children in layers to adapt to any temperature

Bring silent toys for your children (**you will be asked to reschedule you if you do not bring silent toys for your children**)

Bring a notebook and pen

Once all classes are complete and paperwork is turned in the Parish Office will schedule the Presentation of the Child at Mass.

Church Requirements for Godparents:

- ❖ Please choose your Godparents wisely. They will be your child's lifelong guide and an example of our faith.
- ❖ 1 Male and/or 1 Female may be a Godparent/Sponsor
- ❖ Must be at least 16 years of age **and** be an **active/practicing Catholic**
- ❖ Must have received the sacraments of **Baptism, Eucharist and Confirmation** and if married, must be **married in the Catholic Church** and in good standing, **providing documentation of all sacraments is required.**
- ❖ May not be the mother or father of the one to be baptized, but can be grandparent
- ❖ Godparents are required to obtain a letter from their parish stating that they are eligible

Preparation for the day of Baptism:

- ___ 1st Saturday of the month at 3:10pm
- ___ Dress the baby at home (preferably in white)
- ___ Please ensure that all parents/godparents and family in attendance are dressed modestly and appropriately for church.
- ___ Remember to dress in layers to adapt to any temperature
- ___ It is helpful to feed the baby right before coming to keep them content
- ___ Bring only silent toys for older children
- ___ Bring a small towel
- ___ You may bring your own baptismal candle, or one will be provided
- ___ a donation for the performing priest/deacon is welcomed
- ___ Pictures are allowed

REMINDER:

**Baptisms are not scheduled until all of the paperwork is turned in
and classes are completed.**